

Association for Women in Science
Chapters Committee Volunteer Opportunities

Regional Chapter Representatives - contact chapters at least once on a quarterly basis – regional representatives will contact each chapter (an officer from that chapter) on a quarterly basis via phone or email for either a specific reason or to provide information as requested by national office and committees. You will also serve as a “mentor” to new chapters – regional representatives will act as a resource and assist new chapters with questions they may have regarding programs and procedures. Time commitment: approximately 2 hours per month.

Outreach Intervention – act as a resource for those chapters that have fewer than ten members. You would be responsible for reaching out to those chapters to brainstorm with them and to provide them with suggestions on how to increase their membership. Time commitment: approximately 1 hour per month.

Education - work with select chapter leaders to develop future webinars addressing key areas of concern - succession planning, fundraising, event planning, membership are just some of the topics that would be covered. You would determine which chapters are doing well in select areas to incorporate their suggestions and "best practices" in to the webinar. Time commitment: approximately 3 hours per month.

Social Media - oversee the AWIS Chapter Leaders LinkedIn site and encourage discussions on topics of relevance to chapter leaders. Potential topics for discussion could include work-life satisfaction, mentoring, community outreach, etc. Time commitment: approximately 1 hour per month.

Website - periodically scan chapter websites and forward any information or “best practices” as determined to the AWIS National Office for inclusion in the Chapters Resource section on the AWIS National website. Suggest ways to improve the Chapters Resource section based on discussions with chapter leaders and reviewing other websites. Time commitment: approximately 30 minutes per month.